

E-Mail ALSPO Y/04

Subj: BAH AND ALLOTMENTS FOR PUBLIC PRIVATE VENTURE HOUSING

Ref: (a) [CG Pay Manual, COMDTINST M7220.29\(series\), Chap. 3-C](#)
(b) [Direct-Access, Release 11, BAH Procedural Guide](#)
(c) [Direct-Access, Start a New Allotment Procedural Guide](#)

Purpose This E-Mail ALSPO defines Public/Private Venture (PPV) housing for the purpose of entitlement to Basic Allowance for Housing (BAH) and provides procedures for starting BAH and processing allotments for members electing to pay rent by allotment.

More Information The following resources provide additional information about the PPV housing program:

Assistant Commandant for Human Resources, Flag Voice #208:
<http://www.uscg.mil/hq/g-w/flagvoice/fv208.htm>

Office of the Under Secretary of Defense (Acquisition, Technology, and Logistics), Military Housing Privatization Frequently Asked Questions:
<http://www.acq.osd.mil/housing/faqs.htm>

BAH Entitlement for Members Occupying PPV Housing PPV housing is not Government-owned or leased housing. Members electing to occupy PPV housing are entitled to BAH.

Per reference (a), BAH is payable to members on active duty and will vary according to the grade in which serving or appointed for basic pay purposes, dependency status, and the permanent duty station (PDS) assigned unless otherwise approved for a designated location by Commandant (G-WPM-2).

When government-owned housing is converted to PPV housing a member occupying such housing is no longer considered to be assigned to government quarters and is entitled to BAH.

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SPO Action / Start BAH

The SPO shall input transactions, using Direct-Access, to start BAH upon receipt of notification (copy of signed lease for example) that a member is entitled to BAH upon vacating government quarters or signing a lease to occupy PPV housing.

Transaction Notes:

- The existing BAH entry for assignment to DOD Owned Quarters (BAH-C) must be stopped the day before starting the new BAH.

Locate 'open' BAH-C row and enter Stop Date one day before start date of BAH-L

Entitlements

*Earnings Code: BA1 BAH (Basic Allow for Housing)

*Start Date	Start Time/Seq	Stop Date	Stop Time/Seq	*Earnings Type	Description
1 07/31/2002	2506		0000	BAH-C	With dep; MBR &/or dep assigned adeq DOD owned qtrs With Dep; MBR and

- Start/Effective Date – Date as stated in lease agreement for member to begin occupancy of PPV housing.
- The 'Earnings Type Code' for BAH **with dependents**/not assigned government quarters is **BAH-L**.

New BAH-L row entered dated the day after BAH-C row is 'stopped'.

Entitlements

*Earnings Code: BA1 BAH (Basic Allow for Housing)

*Start Date	Start Time/Seq	Stop Date	Stop Time/Seq	*Earnings Type	Description	Approval Status
1 11/01/2004	0000		0000	BAH-L	With Dep; MBR and Dep not assigned govt P qtrs	
2 07/31/2002	2506	10/31/2004	2507	BAH-C	With dep; MBR &/or dep assigned adeq DOD owned qtrs	A

- The Postal Code for BAH entitlement is the zip code for the member's PDS, unless COMDT (G-WPM-2) has approved payment of BAH for a designated location.

Supporting Data

BA1 11/01/2004 BAH-L

Postal Code: 90210

Inadequate Quarters Amount: 0.00

☒ Dependent Flag
☐ Spouse In Service

Reference (b) provides step-by-step procedures for managing BAH entitlements in Direct-Access.

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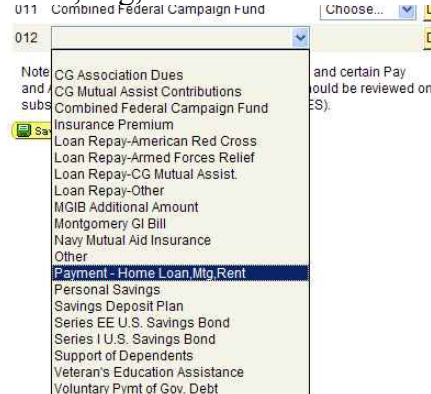
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SPO Action / Allotment Starts

Members are encouraged to pay their PPV housing rent by allotment. Allotment transactions may be input by the SPO or by the member using Direct-Access Self-Service. We recommend that the SPO assume the responsibility for inputting the initial allotment start. The allotment needs to be input into Direct-Access not later than the cutoff for mid-month Compute of the month **before** the first rent payment is due.

Transaction Notes:

- When starting a PPV housing allotment, select 'Payment-Home Loan,Mtg,Rent' from the Allotment Purpose drop-down menu.



- The Begin YR/Mo is the month of first deduction from pay. It should be set to the month **before** the member's first rent payment is due.
- The Monthly Deduction amount is the amount of rent as stated in the lease agreement.
- For these PPV housing areas, use the Blanket Code (Select Payee) 00001 - MACBI when starting the allotment.

PPV Housing Areas Covered by Allotment Payee Code "00001":

Beaufort MCAS	Fort Belvoir	Fort Bragg
Fort Campbell	Fort Detrick	Fort Drum
Fort Eustis	Fort Hamilton	Fort Hood
Fort Irwin	Fort Leonard Wood	Fort Lewis
Fort Meade	Fort Polk	Fort Shafter/Schofield
Fort Stewart/Hunter AA	Fort Story	Hickam AFB
Mitchel Complex	Moffet Federal Airfield/Camp Parks	NAES Lakehurst
Naval Air Station Brunswick	Naval Station Newport	Naval Sub Base New London
Naval Weapon Station Earle	NSU Saratoga Springs	Pearl Harbor
Pendleton	Portsmouth Naval Ship Yard	Presidio of Monterey
Quantico	San Diego	Walter Reed AMC

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SPO Action / Allotment Starts

- For PPV Housing Areas not listed above, the member will need to obtain the Routing (Institution Transit) Number and Institution Bank Account Number from the PPV Contractor to use when setting up the allotment.
- For the Member Account Information, enter the member's SSN in the Policy, Acct #, Other ID field.

Member General Allotment Data

View All First 1 of 1 Last

Start Payment - Home Loan,Mtg,Rent Entry 09/21/2004 Entry Seq: 0
Date:

Begin Year/Mo (YYYY/MM): 2004/10 Stop Year/Mo (YYYY/MM):
Monthly Deduction: 872.00

Institution Account Identification

Enter Transit # Acct # when known; else use lookup for payee:

Select Payee: 00001 MAC BUSINESS INTEGRATION (001)

Member Account Information

Policy, Acct#, Other ID: 123121234

OK Cancel

Allotment Changes

Rental charges for PPV housing units are based on the BAH rate applicable for the Military Housing Area (MHA) where the housing is located and the member's paygrade.

Whenever there is a change in the BAH rate for the MHA where PPV housing is located, the member must change the amount of his/her allotment. The following additional instances will necessitate a change to the amount of a PPV allotment:

- Promotion/Demotion of the Member.
- Annual Rate Changes to BAH (normally in January of each year).

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**Allotment
Changes**

The current allotment system is not designed to make an automatic adjustment to reflect BAH rate changes, promotions, or demotions. The landlord-tenant lease will make it clear that the service member is responsible for changing the allotment amount, and notifying the PPV Property Manager of any change in BAH.

It is important for the member to anticipate changes to BAH Rates for the above possible actions in order to alleviate any possible rent shortages that may occur due to these changes. Once their allotment is started for a certain amount, it will remain at that amount until they change it (using Direct-Access Self-Service) or request a change through their SPO.

Reference (c) provides step-by-step procedures for managing Allotments in Direct-Access for SPOs and members using Self-Service.

Questions

Questions regarding the content of this E-Mail ALSPO may be directed to PSC Customer Care at:



(866) 772-8724/(785) 339-2200



<http://cgweb.uscg.mil/g-w/psc/customerservice.htm> or
<http://www.uscg.mil/hq/psc/customerservice.htm>.

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Internet release authorized.

/s/

M. P. SULLIVAN
Executive Director